

CHAPTER – 6
Rules, Regulations, Instructions, Manuals and Records held by or under the control of the Corporation or used by its employees for discharging of Functions
[Section 4 (1) (b) (v)]

The Acts, Rules, Regulations, Instructions and Manuals followed by the Corporation in the discharge of its functions are as follows –

Sl. No.	Name of the document	Type of document	Brief description of the document
1	The Road Transport Corporations Act, 1950	An Act	It provides for the creation of Road Transport Corporations and their powers, functions and duties.
2	The Meghalaya Transport Corporation Rules, 1976	A Rule	It provides the rules and procedures for the functioning of the Corporation
3	The Motor Vehicles Act, 1988	An Act	It consolidates and amends the law relating to motor vehicles
4	The Motor Vehicles Rules, 1989	A Rule	It lays down the detailed rules and procedures in matters relating to vehicles.
5	The Employees Provident Fund and Miscellaneous provisions Act, 1952	An Act	It provides for creation, contribution and administration of employees provident fund and matters incidental thereto.
6	The Secretariat Manual of Office Procedure	A Manual	It lays down the office procedures to be followed in the State Secretariat (and in other Government Offices)
7	Other Rules, such as the FRs & SRs, Pension Rules, T.A. Rules, Conduct Rules, Discipline and Appeal Rules, etc.	Rules	They lay down the rules and guidance to be followed in the matters relating to the particular subjects with which they dealing with.