

Section 4(1) (b)(ii) of Right To Information Act,2005

The Powers and Duties of its Officers and Employees

Commissioner of Transport :- The Commissioner of Transport is the overall administrative head and also the controlling and sanctioning authority of the Commissionerate and other District offices under the department.

Deputy Commissioner of Transport :- The Deputy Commissioner of Transport who is also the Secretary, State Transport Authority is the next higher authority after the Commissioner of Transport. He is the Drawing and Disbursing Officer of the Commissionerate and also the State Transport Authority and supervises the overall function in both the Commissionerate, State Transport Authority and District offices under the department.

Assistant Commissioner of Transport :- The Assistant Commissioner of Transport assists the Commissioner of Transport and Deputy Commissioner of Transport in the day to day works of the office and other works as and when allotted to him.

District Transport Officer(Enforcement):- The District Transport Officer(Enforcement) who is posted in the Headquarter is primarily responsible for the enforcement of the relevant Act and Rules of the Central Motor Vehicles Act,1988 and Central Motor Vehicles Rules,1989.

Finance and Accounts Officer :- The Finance and Accounts Officer of the Commissionerate deals with all financial matters relating to the Head Quarter and the District offices, including matters relating to Audit.

Statistical Officer :- The Statistical Officer is responsible for collection of data relating to Motor Vehicles and other transport activities and is assisted by the Inspector of Statistics.

Office Superintendent :- The Office Superintendent of the Commissionerate of Transport is the supervisory authority of the Ministerial staff of the office who is under the direct control of the Commissioner of Transport.

Pool Officer :- The Pool Officer looks after the Pool Vehicles and the drivers and is responsible for detailment of vehicles to different Government Departments as and when vehicles are required for V.I.P/ V.V.I.P duties.

Assistant Auditor :- The Assistant Auditor's job is to see that all matters relating to audit are attended and expedited in time under the supervision of the Finance and Account's Officer.

Office Assistants (UDA/LDA) :- The primary duty of the office assistants is to process the correspondence(s) received in the office through the respective supervisory officers for disposal.

At the District level, the District Transport Officers of the seven districts besides executing the works as envisaged under the relevant sections of the Central Motor Vehicles Act and Rules, also function as the Secretary to the Regional Transport Authorities.

The Enforcement Inspectors and Motor Vehicle Inspectors are under the direct control and supervision of the District Transport Officer's concerned and carry out their duties as per their directions.

Office Assistants :- The primary duty of the office assistants is to process the correspondence(s) received in the office through the Head Asstt. / U.D.Asstt. of the concerned district offices for disposal by the respective District Transport Officers.