

CHAPTER 8 (MANUAL 7)

The names, designations and other particulars of the Public Information Officers

3.1 Please provide contact information about the Public Information Officers, Assistant Public Information Officers and Departmental Appellate Authority of the Public Authority in the following format.

A. Name of the Public Authority : Departmental Level
Appellate Authority : Commissioner Secretary

Sl. No.	Name	Designation	S.T.D. Code	Ph.No.		Fax	Email	Address
				Office	Home			
1.	Shri R.M.Mishra, IAS	Commissioner & Secretary	0364-	2226043				Commissioner Secretary, Soil & Water Conservation Department. Room No.-324. Main Secretary Building

Public Information Officers: Under Secretary

Sl. No.	Name	Designation	S.T.D. Code	Ph.No.		Fax	Email	Address
				Office	Home			
1.	Smt. A Syiem	Under Secretary	0364-	PABX-2670				Under Secretary, Soil & Water Conservation Department. Room No.-407(2). Additional Secretary Building

Assistant Public Information Officers: Superintendent

Sl. No.	Name	Designation	S.T.D. Code	Ph.No.		Fax	Email	Address
				Office	Home			
1.	Shri J. S Cajee	Superintendent	0364-	EPABX-2610				Superintendent, Soil & Water Conservation Department. Room No.-306. Additional Secretary Building

B. Name of the Public Authority : Directorate and District Level

Appellate Authority :

Name of Public Authority	Designated Appellate Authority (DAA) under the Public Authority	Public Information Officer (PIO) under each Public Authority	Asstt. Public Information Officer (APIO) under each PIO
1	2	3	4
Directorate of Soil & Water Conservation, Meghalaya, Shillong	Director of Soil & Water Conservation, Administrative Building, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551 PABX – 2277	Additional Director of Soil & Water Conservation, Administrative Building, Lower Lachumiere, Room No-120, Shillong Ph. No. 0364-2505512	Assistant Soil & Water Conservation Officer, (Extn) Directorate of Soil & Water Conservation, Shillong, Room No-112 Administrative Building, Lower Lachumiere, Shillong
Branch Directorate Soil & Water Conservation, Byrnihat	Joint Director of Soil & Water Conservation (R&T) Conservation Training Institute, Byrnihat, Meghalaya. Ph No: 03638 - 263451	Instructor (Agronomy) O/O The Joint Director of Soil & Water Conservation (R&T) Conservation Training Institute, Byrnihat, Meghalaya. Ph No: 03638 - 263451	Assistant Soil & Water Conservation Officer (Engineering) O/O The Joint Director, Soil & Water Conservation Research & Training, Conservation Training Institute, Byrnihat, Ph No: 03638 – 263451
Divisional Soil & Water Conservation Officer, Ri-Bhoi Soil & Water Conservation Division Nongpoh, Ri-Bhoi District Ph No: 03638-23257	Joint Director of Soil & Water Conservation (R&T) Conservation Training Institute, Byrnihat, Ph No: 03638 - 263451	Divisional Soil & Water Conservation Officer, Ri-Bhoi Soil & Water Conservation Division Nongpoh, Ri-Bhoi District Ph No: 03638-23257	Assistant Soil & Water Conservation Officer, Ri-Bhoi Soil & Water Conservation Division Nongpoh, Ri-Bhoi District Ph No: 03638-263451
			Soil & Water Conservation Range/Beat Offices
			(1) Range Officer, Nongpoh Soil & Water Conservation Range, Nongpoh Ri Bhoi District
			(2) Range Officer, Patharkmah Soil & Water Conservation Range. Patharkmah Ri Bhoi, District
			(3) Range Officer, Marngar Soil & Water Conservation Range. Marngar Ri-Bhoi, District
(4) Beat Officer, Umroi Soil & Water Conservation Beat Office, Umroi, Ri Bhoi			

Branch Directorate Soil & Water Conservation, Tura	Joint Director of Soil & Water Conservation, Tura	Soil & Water Conservation Officer (M&E) Unit,	Assistant Soil & Water Conservation Officer, Office of the Joint Director of Soil & Water Conservation, Tura, Dakopgre West Garo Hills,
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	Dakopgre – 794001, West Garo Hills Ph No-03651 - 232105	O/O the Joint Director of Soil & Water Conservation, Tura Dakopgre – 794001, West Garo Hills Ph No-03651 - 232105	Ph.No.0351-232105
Tura Soil & Water Conservation Territorial Division West Garo Hills District	Joint Director of Soil & Water Conservation, Tura Joint Director of Soil & Water Conservation, Tura, Dakopgre – 794001, West Garo Hills Ph No-03651 - 232105	Divisional Soil & Water Conservation, Tura Territorial Division, Forest Tilla – 794001, West Garo Hills, Tura Ph No-03651 - 222354	Assistant Soil & Water Conservation Officer, Office of the Divisional Soil & Water Conservation, Tura Territorial Division, West Garo Hills, Forestilla, Tura – 704002. Ph.No. 03651-222354
			Soil & Water Conservation Range/Beat Offices
			Range Officer, Southern Soil & Water Conservation Range. Mechangpani, West Garo Hills
			Range Officer, Central Soil & Water Conservation . Range.Thebronggre, West Garo Hills
			Range Officer, Anoggre Soil & WaterConservationRange. Anoggre, West Garo Hills
			Range Officer, Damjonggre Soil & Water Conservation Range.Garobadha, West Garo Hills
			Range Officer, Jongchipara Soil & WaterConservationRange.Jongchipara, West Garo Hills
			Assistant Soil & Water Conservation Officer i/c WatershedManagementSoil & WaterConservationRange. Tura, c/o Tura Soil & Water Conservation Territorial Division, Forestilla, Tura-794001 Ph.No.-03651-222354
Tura Soil & Water Conservation Cash Crop Division West Garo Hills	Joint Director of Soil & Water Conservation, Tura Dakopgre – 794001, West Garo Hills Ph No-03651 - 232105	Divisional Soil & Water Conservation Officer, Tura Soil & Water Conservation Cash Crop West Garo Hills, Tura, Dakopgre – 794001, West Garo Hills Ph No-03651 - 232303	Assistant Soil & Water Conservation Officer, Office of the Tura Soil & Water Conservation, Cash Crop Division West Garo Hills, Dakopgre Tura – 704001. Ph.No. 03651-232303
			Soil & Water Conservation Range/Beat Offices
			Range Officer, Danakgre Soil & WaterConservationCashCropRange. Danakgre, West Garo Hills
			Beat Officer, Ampati Soil & Water Conservation Cash Crop Beat.

			Ampati, West Garo Hills Beat Officer, Dadangre Soil & Water Conservation Cash Crop Beat. Dadangre, West Garo Hills
Simsanggre Soil & Water Conservation Division, Williamnagar, East Garo Hills District	Joint Director of Soil & Water Conservation Tura, Dakopgre, West Garo Hills, Ph No: 03651 – 232105	Divisional Soil & Water Conservation Officer, Simsanggre, Soil & Water Conservation (T) Division Williamnagar, East Garo Hills, District. Ph No: 03658 – 220228	Assistant Soil & Water Conservation Officer, Office of the Simsanggre Soil & Water Conservation Division, Williamnagar, East Garo Hills
			Soil & Water Conservation Range/Beat Offices Range Officer, Northern Soil & Water Conservation Range. Wageasi, East Garo Hills
			Range Officer, Eastern Soil & Water Conservation Range. Songsak, Bonegre East Garo Hills
			Range Officer, Mendipathar Soil & Water Conservation Range. Mendipathar, East Garo Hills
			Range Officer, Williamnagar Soil & Water Conservation Cash Crop Range. Williamnagar, East Garo Hills
			Range Officer, Wageasi Soil & Water Conservation Cash Crop Range. Office of the Soil & Water Conservation Range Officer, Wageasi, Soil & Water Conservation Range, East Garo Hills
			Assistant Soil & Water Conservation Officer, i/c Watershed Management Range, Williamnagar, East Garo Hills District, c/o Simsanggre Soil & Water Conservation Division, Williamnagar.
			Beat Officer, Bajengdoba, Soil & Water Conservation Cash Crop Beat Bajengdoba, East Garo Hills
			Beat Officer, Kharkutta Soil & Water Conservation Cash Crop Beat Kharkutta, East Garo Hills
			Beat Officer, Adokgre Soil & Water Conservation Cash Crop Beat Adokgre, East Garo Hills
South Garo Hills Soil & Water Conservation Cash Crop Division, Baghmara	Joint Director of Soil & Water Conservation Tura, Dakopgre, West Garo Hills, Ph No: 03651 – 232105	Divisional Soil & Water Conservation Officer, Baghmara, South Garo Hills, Office of the Divisional Soil & Water	Assistant Soil & Water Conservation Officer, O/O Divisional Soil & Water Conservation Officer, South Garo Hills District, Cash Crop Division, Baghmara, Ph.No.-03639-222139

		Conservation Officer, Baghmara, Ph No: 03658 – 222139	
			Soil & Water Conservation Range/Beat Offices
			Range Officer, Baghmara Soil & Water Conservation Territorial Range, South Garo Hills
			Range Officer, Chockpot Soil & Water Conservation Territorial Range. Chockpot, South Garo Hills
			Range Officer, Baghmara Soil & Water Conservation Cash Crop Range. Baghmara, South Garo Hills
			Range Officer, Chockpot Soil & Water Conservation Cash Crop Range. Chockpot, South Garo Hills
			Beat Officer, Ronagara Soil & Water Conservation Cash Crop Beat. Ronagara, South Garo Hills
Soil & Water Conservation Engineering Division, Meghalaya, Shillong	Director of Soil & Water Conservation, Administrative Building, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551	Divisional Soil & Water Conservation Officer, Soil & Water Conservation Engineering Division, Meghalaya, Shillong. Wah Dienglieng-793003 Ph..No.- 0364-2227749	Assistant Soil & Water Conservation Officer, (Mechanical) O/O Directorate of Soil & Water Conservation, Shillong, Room No-112 Administrative Building, Lower Lachumiere, Shillong-793001
Soil Survey Division, Meghalaya, Shillong.	Director of Soil & Water Conservation, Administrative Building, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551	Divisional Soil & Water Conservation Officer, Soil & Water Conservation Survey Division, Meghalaya, Shillong. Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2590241	Assistant Soil & Water Conservation Officer, O/O Divisional Soil & Water Conservation Officer Soil Survey Division, Meghalaya, Shillong, Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2590241
Project Formulation Cell for Watershed	Director of Soil & Water Conservation,	Divisional Soil & Water Conservation	Assistant Soil & Water Conservation Officer, O/O Project Formulation Cell for Watershed Management, Meghalaya, Shillong. Ganesh

Management, Meghalaya, Shillong	Administrative Building, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551	Officer, Project Formulation Cell for Watershed Management, Meghalaya, Shillong. Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2590511	Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2590511
Shillong Soil & Water Conservation Cash Crop Division, East Khasi Hills District, Shillong.	Director of Soil & Water Conservation, Administrative Building, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551	Divisional Soil & Water Conservation Officer, Shillong Cash Crop Division, Meghalaya, Shillong. Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2590361	Assistant Soil & Water Conservation Officer, O/O Shillong Cash Crop Division, Meghalaya, Shillong. Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2590361
			Range Officer, Shillong Soil & Water Conservation Cash Crop Range, East Khasi Hills Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2590511
Shillong Soil & Water Conservation Territorial Division, East Khasi Hills District, Shillong.	Director of Soil & Water Conservation, Administrative Building, South Block, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551 PABX-2277	Divisional Soil & Water Conservation Officer Shillong, Soil & Water Conservation Territorial Division, East Khasi Hills Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2591085	Assistant Soil & Water Conservation Officer, O/O Shillong Soil & Water Conservation Territorial Division, East Khasi Hills Ganesh Das Hospital Road, Polo Hills, Shillong-793002 Ph..No.- 0364-2591085
			Soil & Water Conservation Range/Beat Offices
			Range Officer, Shillong Soil & Water Conservation Range. East Khasi Hills, Ganesh Das Hospital Road, Polo Hills, Shillong-793002
			Range Officer, Southern Soil & Water Conservation Range Mawphlang, East Khasi Hills District.
			Range Officer, Laitlyngkot Soil & Water Conservation Range Laitlyngkot, East Khasi Hills District.
			Asstt. Soil & Water Conservation i/c Water Management Range, Shillong, Ganesh Das Hospital Road, Polo Hills, Shillong-793002
			Range Officer, Sohra Soil & Water Conservation Range, Sohra East Khasi Hills District.
			Beat Officer, Weiloil Soil & Water Conservation Beat, Weiloil, East Khasi Hills District.
Nongstoin Soil &	Director of Soil &	Divisional Soil &	Assistant Soil & Water Conservation Officer,

Water Conservation Division, West Khasi Hills District, Nongstoin	Water Conservation, Administrative Building, South Block, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551 PABX-2277	Water Conservation Officer, Nongstoin Division, West Khasi Hills District, Nongstoin Ph.No.03654-235236	O/O Nongstoin Soil & Water Conservation Division, West Khasi Hills District, Nongstoin Ph.No.03654-235236
			Soil & Water Conservation Range/Beat Offices
			Range Officer, Mawkyrwat Soil & Water Conservation Range, Mawkyrwat, West Khasi Hills District.
			Range Officer, Sonapahar Soil & Water Conservation Range, Riango, West Khasi Hills District,
			Range Officer, Mairang Soil & Water Conservation Range. Mairang West Khasi Hills District, Nongstoin.
			Range Officer, Border Areas Soil & Water Conservation Range, Ranikor West Khasi Hills District.
			Asstt. Soil & Water Conservation i/c Water Management Range, Nongstoin, c/o Divisional Soil & Water Conservation Officer, Soil & Water Conservation Division West Khasi Hills District, Nongstoin Ph.No.03654-235236
			Beat Officer, Sonapahar Soil & Water Conservation Beat, Sonapahar, West Khasi Hills District, Nongstoin
Jaintia Hills Soil & Water Conservation Territorial Division, Jaintia Hills District, Jowai	Director of Soil & Water Conservation, Administrative Building, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551 PABX-2277	Divisional Soil & Water Conservation Officer, Jaintia Hills Soil & Water Conservation Territorial Division, Jowai, Jaintia Hills District, Ph.No.03652-223858	Range Officer, Nongstoin Soil & Water Conservation Range. Nongstoin, West Khasi Hills District, Nongstoin
			Assistant Soil & Water Conservation Officer, O/O Jaintia Hills Soil & Water Conservation Territorial Division, Jaintia Hills District, Ph.No.03652-223858
			Soil & Water Conservation Range/Beat Offices
			Range Officer, Jowai Soil & Water Conservation Territorial Range Thadlaskein, Jaintia Hills District,
			Range Officer, Khliehriat Soil & Water Conservation Territorial Range Khliehriat, Jaintia Hills District,
			Range Officer, Lumshnong Soil & Water Conservation Territorial Range Lumshnong, Jaintia Hills District,
			Range Officer, Amlarem Soil & Water Conservation Territorial Range Amlarem, Nongstoin, Jaintia Hills District,
			Asstt. Soil & Water Conservation i/c Water Management Range, Jowai, O/O Jaintia Hills Soil & Water Conservation Territorial Division Jaintia Hills District, Jowai Ph.No.03652-223991

Jaintia Hills Soil & Water Conservation Cash Crop Division, Jaintia Hills District, Jowai	Director of Soil & Water Conservation, Administrative Building, South Block, Lower Lachumiere, Room No-113, Shillong Ph. No-0364-2224551 PABX-2277	Divisional Soil & Water Conservation Officer, Jowai Soil & Water Conservation Cash Crop Division, Meghalaya, Jowai, Jaintia Hills District, Jowai Ph.No.03652-223991	Assistant Soil & Water Conservation Officer, O/O Jowai Soil & Water Conservation Cash Crop Division, Jaintia Hills District, Jowai Ph.No.03652-223991
			Soil & Water Conservation Range/Beat Offices
			Range Officer, Amlarem Soil & Water Conservation Cash Crop Range, Amlarem Jaintia Hills District,
			Range Officer, Namdong Soil & Water Conservation Cash Crop Range Namdong, Jaintia Hills District,
			Range Officer, Lumshnong Soil & Water Conservation Cash Crop Range Lumshnong, Jaintia Hills District,

Name of Public Authority	Designated Appellate Authority (DAA) under the Public Authority	Public Information Officer (PIO) under each Public Authority	Asstt. Public Information Officer (APIO) under each PIO
1	2	3	4
Meghalaya Commercial Crop Development Board	Chief Executive Officer, Meghalaya Commercial Crop Development Board, Lower Lachumiere, Room No-120, Shillong - 793001 Ph. No 0364-2505512	Executive Officer, MCCDB, Office of the MCCDB, Shillong, Lower Lachumiere, Shillong 793001 Ph.No. 0364 – 2505512	
Meghalaya Commercial Crop Development Board	Chief Executive Officer, Meghalaya Commercial Crop Development Board, Lower Lachumiere, Room No-120, Shillong - 793001 Ph. No 0364-2505512	Office of the Executive Officer, MCCDB, Nucleus cell, Tura, West Garo Hills. Ph.No. 03651-221298	