

## **CHAPTER II**

### **PARTICULARS OF ORGANISATION, FUNCTIONS AND DUTIES**

As per Rules of Executive Business of the Govt. of Meghalaya, the role and function of the state Planning Department as reproduced below :

(1) The Planning Department shall be responsible for over all planning, working out a strategy of development which maximize the national product through time; laying down the guidelines for the department regarding the drawing up of the departmental programme and schemes and working an economic, administrative and organisational appraisal of the plans and programme of various departments.

(2) The Planning Department shall be consulted for advice by other Departments in matters relating to Plan formulation and the general principles relating to planning.

Provided that it shall be open to the Planning Department to prescribe, by general or special order; cases in which such consultation with it may not be necessary.

The Planning Organization of the State is the major component of Secretariat Economic Services. The Planning Organisation is the machinery which is responsible for the formulation of the Five Year Plans, Annual Plans and all allied matters in the State. The Organisation also function as a liaison body between the Planning Commission and the State Government on all matters relating to Planning and development for the State of Meghalaya. The State Planning Board which is an apex planning body in the State form a part of Planning Organisation at the headquarter and is actively involved in Plan formulation and reviewing of the implementation of Plan Schemes. At the district level, the District Planning and Development Councils formulate the District Plans and also monitoring and reviewing the developmental activities in the State.