

CHAPTER – 4 (Manual – 3)

Rules, Regulations, Instructions, Manual and Records for Discharging functions.

Sl. No.	Name/Tittle of documents	Type of Documents.	Brief write up on document	From where one can get a copy of Rules, Regulations Instruction, Manual & Records.
1	2	3	4	5
1	The Meghalaya Cooperative Societies Act (Assam Act 1 of 1950 As adapted by Meghalaya)	The Cooperative Societies Act.	For Registration of Cooperative Societies Powers and Function of the Registrar of Cooperative Societies/ Coop Societies Settlement of Disputes.	From the office of the Registrar of Cooperative Societies, Meghalaya, Shillong
2	The Meghalaya Coop Rules (Assam Rules of 1953 as adapted by Meghalaya)	The Cooperative Rules	- Do -	- Do -
3	The Meghalaya Cooperative Societies (Amendment) Act' 2003	The Amendments to the Coop Societies Act	- Do -	- Do -
4	The Meghalaya Cooperative Societies (Amendment) Rules 2003	The Amendment to the Coop: Societies Rules	- Do -	- Do -
5	The Meghalaya Coop. Service Rules	For the Service conditions of Senior Grade Co-op. Officer.	The Service shall consist the senior grade i.e. JRCS and DRCS and Junior Grade i.e. ARCS & DRCS.	From the Administrative Deptt. i.e. Coop. Department.
6	The Meghalaya Cooperatives Sub-Ordinate Service Rules.	For the service conditions of Junior Grade Coop. Officer.	The service shall consist the Grade-I i.e. Senior Coop. Officer and Grade-II Junior Coop. Officer.	-do-
7	The Meghalaya Directorate Establishment (Ministerial) Service Rules (Draft)	For the service condition of the Ministerial staff of the Directorate.	For the Service shall consist from the Senior Supt. Upto Grade –IV staffs.	From Government in personnel department
8	Fundamental Rules & Subsidiary Rules.	Rule for the service condition of Govt. Service.	This rule related to the service of the employees.	From Government in Finance Department
9	Meghalaya Delegation of Financial Powers Rules.	The Rules governed for the power to spent Public money	It is primary condition of the exercise of all financial powers that Public money can be spent.	-do-
12	Rules for State Coop Development No.MCPR.17/9350-52 Dated 27 th February 1995	For utilization of Funds under Cooperative Development Funds.	This relates to Contribution by Cooperative societies / State Govt. and Utilised for Development of existing / New Coop Societies.	From the office of the Registrar of Cooperative Societies