

Manual No.(viii)

A statement of Boards Committee etc. and other bodies.

The following are the Committees under the department of Cooperation

- (i) .The Departmental committee at the State level**
- (ii) State level Coordination and Monitoring Committee on ICDP**
- (iii) The Board of Director of the Meghalaya State Warehousing Corporation**
- (iv). The District Level Committees in all Districts for examining the proposals for financial assistance under various Centre Sector/ State Plan**
- (v). The District level Coordination and Monitoring Committee on ICDP**

(i) .The Departmental committee at the State level

In pursuance of the Standing Instructions vide Planning Departments letter No.PLR.35/97/20, Dt. 21-5-1998, and other succeeding amendment on the matter the department has constituted the Departmental Committee for scrutinizing the sanction and implementation of the Plan Schemes / ongoing Continuing Schemes / New Schemes / Centrally Sponsored Schemes and re-appropriation of funds under Cooperation department, with the following members: -

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| 1. Commissioner & Secretary to the Govt. of Meghalaya, Cooperation Department | Chairman |
| 2. Registrar of Cooperative Societies, Meghalaya, Shillong. | Member. |
| 3. Financial Adviser to the Govt. of Meghalaya, Cooperation Department. | Member. |
| 4.Under Secretary to the Govt. of Meghalaya, Cooperation Department. | Member Secretary. |

The Functions of the Committee are as follows :-

(i) Scrutinizing sanction and implementation of on-going/continuing Schemes/New Schemes/Centrally Sponsored Schemes under existing DFPR, wherever specific amounts are not provided for TA/Office Expenses/wages and other charges in current years budget under any on-going/Continuing Plan Schemes/New Schemes/Centrally Sponsored Schemes, the Departmental

Committee is hereby empowered to clear provisions of these items upto 10% of actual of proceeding year within the Budget provision.

(ii) The Departmental Committee is to examine and recommend proposals like creation of New Posts/ Purchase/Replacement of Equipments/Vehicles under on-going / continuing Schemes / New Schemes and record their views.

(iii) Regarding any New Schemes approved by Planning Commission for Implementation of the proposal during this year are to be referred clearly in the proposal itself.

(iv) The proposals of State Share of Centrally Sponsored Schemes are to be referred to Planning Department after obtaining clearance from the Departmental Committee.

(v) Any other matter as enshrined in Govt. Circular No.PLR.35/97/20 Dt. 21-5-98 read with circulars referred therein.

(ii).State Level Co-ordination Committee for the ICDPs

The department has constituted a State Level Co-ordination Committee for the ICDPs with the following members to ensure proper formulation and accelerated implementation of the ICDP in South Garo Hills, and Ri-Bhoi and some part of East Khasi Hills, Districts with immediate effect and until further order.

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| 1. Commissioner & Secretary,
Govt. of Meghalaya,
Cooperation Department. | Chairman |
| 2. The Registrar of Coop. Societies,
Meghalaya, Shillong. | Convener |
| 3. Director of Agriculture,
Meghalaya, Shillong. | Member |
| 4. Director of Industries,
Meghalaya, Shillong. | Member |
| 5. Director of Community &
Rural Development,
Meghalaya, Shillong. | Member |
| 6. Director of Animal Husbandry
& Vety. Department, Meghalaya, | Member |

Shillong.	
7. Director of Sericulture & Weaving Meghalaya, Shillong	Member
8. Director of Horticulture, Meghalaya, Shillong.	Member
9. Director, National Cooperative Development Corporation (ICDP), New Delhi.	Member
10. Regional Director, National Coop. Development Corporation, Guwahati.	Member
11. Managing Director, Meghalaya Coop. Apex Bank Ltd./Chief Executive of PIAs.	Member
12. General Manager, P.I.T.	Special Invitee

The function of the Committee would be.

- (a) The Committee should meet at least twice in a year during the project period.
- (b). To ensure inter-departmental co-ordination for smooth implementation of ICDP.
- (c). To review the progress of implementation of 2(two) ICDPs In the State i.e. in the Districts of South Garo Hills, Ri-Bhoi and some part of East Khasi Hills.
- (d) To suggest measure to remove bottlenecks for smooth implementation of the project.
- (e) Matter relating to changes in policies with inter-sector adjustment, activities and financial outlay and to discuss and decide in the committee.
- (f) Any other relevant matter.

(iii). Board of Directors of the Meghalaya State Warehousing Corporation

Under provisions of Section 20(1)(a) of the Warehousing Corporations Act, 1962, the government of Meghalaya has constituted a Board of Directors of the Meghalaya State warehousing Corporation, which is responsible for the general superintendence and management of the affairs of the Meghalaya State Warehousing Corporation. The term of the Board of

Directors of the Meghalaya State Warehousing Corporation is for a period of three years .The composition of the Board of Directors is 11 (Eleven), of which the Central Warehousing Corporation nominates 5(five) members and so also the State Government. The State Government appoints the Chairman and the Managing Director.

(iv). The District Level Committees in all Districts for examining the proposals for financial assistance under various Centre Sector/ State Plan

The Department also has constituted the District Level Committees in all Districts for examining the proposals for financial assistance under various Centre Sector/ State Plan Scheme, consisting of the followings

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| 1. | Deputy Commissioner of the District | - | Chairman |
| 2. | Deputy Registrar/Asstt. Registrar of Cooperative Societies
In charge of the District. | - | Member/Secy |
| 3. | Representative of the NCDC, Regional Office,
Guwahati. | - | Member |
| 4. | Area Manager, Meghalaya Coop Apex Bank. | - | Member |

The committee may co-opt or invite other Districts Heads of Department connected with growth and development of Cooperative Movement.

II. The term of reference of the Committee will be as follows

1. To review the schemes under Centre Sector/ State Plan implemented earlier.
2. To examine the application/proposals for Govt. Assistance to different Cooperative Societies in the District.
3. To recommend to the Cooperation Department suitable proposals for financial assistance.
4. Any other connected matters.

The Committee should meet as when required for the works indicated above.

(V).District Level Co-ordination Committee for the ICDP.

Each District that implements the Integrated Co-operative Development Programme has a constituted District Level Co-ordination Committee for the ICDP, of the District with the following members

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| 1. Deputy Commissioner,
of the District. | Chairman. |
| 2. Manager of the District,
Project Implementation Team. | Convener. |
| 3. Managing Director,
Meghalaya Cooperative Apex Bank Ltd.
Chief Executive of ICDP (PIA). | Member. |
| 4. District Planning Officer,
of the Hills District. | Member. |
| 5 The Project Director, D.R.D.A.
of the District. | Member |
| 6. District Agriculture Officer,
of the District. | Member. |
| 7 District Horticulture Officer,
of the District. | Member. |
| 8. District Animal Husbandry & Vety.
of the District. | Member. |
| 9. District Fishery Officer,
of the District. | Member. |
| 10. District Sericulture & Weaving/
Handloom Officer. of the District | Member. |
| 11. District Industries Officer,
of the District. | Member. |
| 12. Assistant Registrar of Cooperative
Societies, of the District. | Member. |

The functions of the Committee as per guidelines are as follows: -

- (i). The Committee should meet every quarter during the project period.
- (ii). To ensure inter-departmental co-ordination for the smooth implementation of ICDP in the District.
- (iii). To review the progress of implementation.
- (iv). To ensure removal of all bottlenecks for smooth implementation of the ICDP.
- (v). To act as a feedback agency to the State Level Co-ordination Committee.
- (vi). To recommend proposal for sanction of Sub-projects/Schemes etc. and ensure proper utilization thereof.
- (vii). Any other relevant matter